

**2019 LAGUNA BEACH COUNTY WATER DISTRICT**

**FEE SCHEDULES**

Adopted June 13, 2019 by Resolution 838

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## **INTRODUCTION**

### **SERVICE AREA**

The Laguna Beach County Water District provides water service to approximately 19,117 people within an 8.5 square mile area of Southern Orange County, including portions of the City of Laguna Beach, Crystal Cove State Park, and adjacent unincorporated areas of Orange County.

### **FEE SCHEDULE UPDATES**

The Laguna Beach County Water District reviews this Fee Schedule annually.

**Fee Schedule No. 01****ESTABLISHMENT OF WATER SERVICE****NEW ACCOUNT ESTABLISHMENT FEE**

Laguna Beach County Water District assesses a one-time non-refundable New Account Establishment Fee of \$38.00 for each new account opened. The fee is assessed on the customer's first bill.

A New Account is defined as a water service agreement between the Applicant and the Laguna Beach County Water District where the Applicant has not previously been listed as an account holder with the service address.

**CUSTOMER INFORMATION**

When establishing service, each new customer will be required to provide the following information:

1. Residential Customers
  - a. Customer Name
  - b. Service Address and Phone Number
  - c. Billing Address if different than Service Address
  - d. Social Security Number of Primary Customer
  - e. Landlord's Name, Address, and Phone Number if customer is a tenant.
2. Non-Residential Customers
  - a. Business or Organization Name
  - b. Service Address and Phone Number
  - c. Billing Address if different than Service Address
  - d. Federal Identification Number
  - e. Name of Contact Person.

**ESTABLISHMENT OF ACCOUNTS**

**Credit Worthiness** - All customers will be assumed credit worthy when they initially establish service from the District. A customer will be deemed not credit worthy if they:

1. Fail or refuse to accurately provide all information required by the District to establish service.
2. Is a former customer with an unpaid balance or have been sent to collections by the District.
3. Have two unpaid checks returned by the bank during the course of any twelve (12) consecutive month period.
4. Have two Final Notices of Disconnection posted on the account during the course of any twelve (12) consecutive month period.

Any Residential customer who is deemed not credit worthy (as defined above) will be required to place on deposit with the District an amount equal to the greater of \$250.00 or two (2) times

his/her average bi-monthly charges for water over the past twelve (12) months before service is established or continued. After eighteen (18) consecutive months of good payment history, the customer's deposit will be applied to the account balance or refunded without interest.

Any Non-Residential customer who is deemed not credit worthy (as defined above) will be required to place on deposit with the District an amount equal to the greater of \$500.00 or two (2) times their average bi-monthly charges for water over the past twelve (12) months before service is established or continued. After eighteen (18) consecutive months of good payment history, the customer's deposit will be applied to the account balance or refunded without interest.

### REESTABLISHMENT OF ACCOUNT FOR BANKRUPTCY CASES

To protect the interests of its customers and the financial integrity of the Laguna Beach County Water District, the following procedures are required for any customer who files bankruptcy:

1. As of the date the bankruptcy petition is filed, the existing account is closed and a closing bill generated. The closing bill and/or claim will be mailed directly to the Trustee/Administrator of the bankruptcy case for payment, and a copy mailed to the customer for reference.
  - a. Any deposits paid on the account prior to the filing of the bankruptcy petition will be applied toward payment of the closing bill.
  - b. A copy of the bankruptcy petition and/or the case number must be given to the District before a new account can be processed and/or before service is restored.
2. A new account will be established as of the date the bankruptcy petition is filed.
3. Assurance Deposit - The law requires customers who have filed for Bankruptcy to provide "Assurance" that bills will be paid after filing for bankruptcy. A new account will be established after payment of a deposit in the following amount:
  - a. **Residential:** The greater of \$250.00 per account or two (2) times their average bi-monthly charges for water over the past twelve (12) months, or if service has been provided for less than twelve (12) months, the number of billings available, whichever is higher.
  - b. **Non-Residential:** The greater of \$500.00 per account or two (2) times their average bi-monthly charges for water over the past twelve (12) months, or if service has been provided for less than twelve (12) months, the number of billings available. The amount of deposit may not exceed \$1,500.00.

The entire amount of the deposit must be paid before service can be reestablished. Payment installments are at the discretion of the District. Failure to adhere to the payment schedule shall cause the nonpayment procedures set forth under "Nonpayment Charges" to be implemented. Deposits will not be used for payment of services, except for the closing bill.

NOTE: For purpose of this schedule, the type of bankruptcy filed (i.e., Chapter 7, 11, or 13, etc.) does not affect the manner in which the account is handled. The same procedure applies to all bankruptcy cases and accounts. In some cases, the Bankruptcy Judge may determine the amount of deposit allowable.

## Fee Schedule No. 02

**GENERAL METERED WATER SERVICE RATES****APPLICABILITY**

Applicable to all measured water service furnished for general domestic use.

**BI-MONTHLY SERVICE CHARGE (ALL CUSTOMER CLASSES)**

Bi-monthly Service Charge – This is a service charge, which is added to the bill during the billing period. It covers operation and maintenance expenses for the entire water system regardless of water consumed.

METER SIZE	BI-MONTHLY SERVICE CHARGE					
	2015	2016	2017	2018	2019	2020
<b>¾" Meter</b>	\$ 27.57	\$ 29.87	\$ 32.36	\$ 34.91	\$ 37.36	\$ 37.36
<b>1" Meter</b>	68.92	74.67	80.91	87.28	93.39	93.39
<b>1 ½" Meter</b>	137.85	149.33	161.82	174.56	186.79	186.79
<b>2" Meter</b>	220.56	238.93	258.91	279.30	298.86	298.86
<b>3" Meter</b>	413.55	448.00	485.45	523.68	560.36	560.36
<b>6" Meter</b>	1,378.49	1,493.32	1,618.18	1,745.60	1,867.87	1,867.87

**WATER AND DELIVERY CHARGE**

Water and Delivery Charge – Charge for actual water used during a two-month billing period, based on the total number of units registered by the meter. (One unit equals 748 gallons or 100 cubic feet)

**ALL LBCWD CUSTOMER CLASSES**

Tiers	2015	2016	2017	2018	2019	2020
<b>Tier 1 – Usage within Water Budget</b>	\$ 4.25	\$ 4.61	\$ 4.86	\$ 5.25	\$ 5.25	\$ 5.25
<b>Tier 2 – Usage in excess of Water Budget</b>	\$ 7.21	\$ 7.65	\$ 8.13	\$ 8.61	\$ 8.61	\$ 9.09

**EMERALD BAY SERVICE DISTRICT RATE SCHEDULE****BI-MONTHLY SERVICE CHARGE**

Bi-monthly Service Charge – This is a service charge, which is added to the bill during the billing period. It covers operation and maintenance expenses for the entire water system regardless of water consumed.

<b>METER SIZE</b>	<b>BI-MONTHLY SERVICE CHARGE</b>					
	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
<b>¾" Meter</b>	\$ 27.57	\$ 29.87	\$ 32.36	\$ 34.91	\$ 37.36	\$ 37.36
<b>1" Meter</b>	68.92	74.67	80.91	87.28	93.39	93.39
<b>1 ½" Meter</b>	137.85	149.33	161.82	174.56	186.79	186.79
<b>2" Meter</b>	220.56	238.93	258.91	279.30	298.86	298.86
<b>3" Meter</b>	413.55	448.00	485.45	523.68	560.36	560.36
<b>6" Meter</b>	1,378.49	1,493.32	1,618.18	1,745.60	1,867.87	1,867.87

**WATER AND DELIVERY CHARGE**

Water and Delivery Charge – Charge for actual water used during a two-month billing period, based on the total number of units registered by the meter. (One unit equals 748 gallons or 100 cubic feet)

<b>Tiers</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
<b>Tier 1 – Usage within Water Budget</b>	\$ 3.97	\$ 4.33	\$ 4.71	\$ 5.11	\$ 5.48	\$ 5.48
<b>Tier 2 – Usage in excess of Water Budget</b>	\$ 6.93	\$ 7.37	\$ 7.85	\$ 8.33	\$ 8.81	\$ 8.81

**Fee Schedule No. 03****PRIVATE FIRE PROTECTION SERVICE RATES****APPLICABILITY**

Applicable to all private fire protection services.

<b>RATES</b>	<u>FIRE MAIN DIAMETER</u>	<u>YEARLY CHARGE</u>
	2"	\$ 48.00
	4"	96.00
	6"	144.00
	8"	192.00
	10"	240.00

**CONDITIONS**

1. The fire protection service connection will be installed at the expense of the applicant.
2. The maximum diameter will be not more than the diameter of the main to which the service is connected.
3. If a distribution main of adequate size to serve a private fire protection system in addition to all other normal services does not exist in the street or alley adjacent to the premises to be served, then a service main from the nearest existing main of adequate capacity will be installed at the expense of the applicant.
4. The customer's private fire protection service, as well as the customer's domestic water service, must have approved backflow prevention devices.
5. There shall be no cross connection between the fire protection systems supplied with water from the District to any other source of supply. Any such unauthorized cross connection may be grounds for immediate disconnection of the fire protection service without liability to the District.
6. As part of the private fire protection service installation, there shall be a detector check or other similar device acceptable to the District, which will indicate the use of water. Any unauthorized usage will be charged as indicated in Fee Schedule 02, General Metered Water Service Rates, and/or may be grounds for the District to discontinue the private fire protection service without liability to the District.
7. Any rates for private fire protection service sizes not shown on this schedule will be based on \$2.00 per inch of service diameter per month. No charges will be assessed on any private fire protection service if it is metered through the domestic meter.

**Fee Schedule No. 04****CONSTRUCTION WATER METER SERVICE****APPLICABILITY**

Applicable to all measured water service furnished from a fire hydrant connection.

<b>FEES</b>	<b>AMOUNT</b>
DEPOSIT PER METER (for return of meter & for any unpaid meter service and water use charges)	\$2,500.00
SERVICE RENTAL CHARGE (charges not pro-rated)	Based on Meter Size – See Schedule No. 02
WATER USE CHARGE (\$/hcf)	Tier 1 Rate – See Schedule No. 02
METER RELOCATION (each additional time after 3 <sup>rd</sup> relocation)	\$51.00
BACKFLOW TEST (construction meters only)	\$106.00

**CONDITIONS**

1. The District reserves the right to discontinue the service without notice if water is not used for a period of sixty (60) consecutive days.
2. The customer shall notify the District to have service discontinued. The regular rates, including the minimum charge, shall continue until such notice has been received, unless the service is discontinued under #1 above.
3. The District will relocate a meter within the project three times at no additional cost. Additional relocations will be at a charge as noticed above for each move after the 3<sup>rd</sup> move. A request for meter relocation must be made 24 hours in advance of the time needed.
4. If any damage to the District facilities is caused as a result of this connection, the applicant is liable for such damage and will be billed.
5. The billing cycle begins the day that the meter is set.
6. The Deposit will be used for payment of services on the closing bill. Any money left is refundable after the meter is returned to the District in good working condition.



## Fee Schedule No. 05

## MISCELLANEOUS CHARGES

FEES	AMOUNT
1. <b>Past Due Notice</b> - Past Due Notices are mailed 22 days after the original bill is mailed. The notice allows 15 additional days to pay before a Final Notice of Disconnection tag is issued.	\$3.00
2. <b>Past Due/Final Notice of Disconnection</b> – Site visit to post Final Notice of Disconnection.	\$20.00
3. <b>Return Payment Charge/NSF</b> – First returned payment.	\$25.00
4. <b>Return Payment Charge/NSF</b> – Each subsequent returned payment by same person.	\$35.00
5. <b>Reconnection/Turn-On Service</b> – During regular District hours.	\$79.00 (\$50.00 if SB 998 exempt)
6. <b>Reconnection/Turn-On Service</b> – After regular District hours.	\$125.00
7. <b>Cut Lock Replacement</b> - First time – replace lock	\$67.00
8. <b>Cut Lock Replacement</b> - Second time – pull meter	Time & Materials
9. <b>Landscape Trim/Obstacle Removal</b> - To access meter if customer does not trim/remove obstacle after notice.	\$79.00
10. <b>Meter Test Fee</b>	\$252.00
11. <b>System Pressure Check</b> – Performed by Customer Service staff.	\$79.00
12. <b>Copy of Public Records</b> - In cases where it is necessary to send a document or documents to a printer or commercial copying service, the requestor shall pay the total direct cost of such outside services.	\$0.10 per page
13. <b>Antenna/Cell Tower Equipment Application Review Fee</b>	\$2,500.00
14. <b>After Hours Administration Labor Rate</b> - Non-exempt staff only.	1.5X staff labor rates up to 4 hours. After 4 hours, 2.0X staff labor rates
15. <b>Miscellaneous/Special Requests for Service</b> - Outside of District fee schedule categories.	Staff labor rate plus materials costs, if applicable

16. <b>Unauthorized Water Use Fee</b> - Based on average water use during a 2-month billing period for the meter size and customer class associated with the unauthorized use.	Tier 2 Rate – See Schedule No. 02
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**Fee Schedule No. 06**  
**SERVICE INSTALLATION FEES**

**APPLICABILITY**

Applicable to all measured water service furnished for general domestic use.

<b>FEES</b>	<b>AMOUNT</b>
ANGLE METER STOP: 3/4" Angle Stop Located in Dirt	\$436.00
ANGLE METER STOP: 3/4" Curb Stop Located in Dirt	\$467.00
ANGLE METER STOP: 1" Angle Stop Located in Dirt	\$455.00
ANGLE METER STOP: 1" Curb Stop Located in Dirt	\$483.00
ANGLE METER STOP: 1 1/2" Angle Stop Located in Dirt	\$575.00
ANGLE METER STOP: 2" Angle Stop Located in Dirt	\$635.00
ANGLE METER STOP: 3/4" Angle Stop Located in Concrete	\$891.00
ANGLE METER STOP: 3/4" Curb Stop Located in Concrete	\$918.00
ANGLE METER STOP: 1" Angle Stop Located in Concrete	\$906.00
ANGLE METER STOP: 1" Curb Stop Located in Concrete	\$934.00
ANGLE METER STOP: 1 1/2" Angle Stop Located in Concrete	\$1,026.00
ANGLE METER STOP: 2" Angle Stop Located in Concrete	\$1,086.00
METER DROP-IN/REPLACEMENT/UPGRADE: 3/4"	\$874.00
METER DROP-IN/REPLACEMENT/UPGRADE: 1"	\$944.00
METER DROP-IN/REPLACEMENT/UPGRADE: 1 1/2"	\$1,811.00

## LAGUNA BEACH COUNTY WATER DISTRICT

## FEE SCHEDULE

METER DROP-IN/REPLACEMENT/UPGRADE: 2" or greater	District Estimate (collect deposit)
METER SIZE UPGRADE (at customer request and if new service/new lateral is required)	Charge New Service to Main fee less cost of any materials not required of new service/construction
MXU 520-M SP RADIO REPLACEMENT FEE	\$274.00
MXU 520-M DUAL PORT RADIO REPLACEMENT FEE	\$323.00
NEW SERVICE TO MAIN – METER/METER BOX INSTALLATION FOR NEW CONSTRUCTION – 3/4"	\$5,514.00
NEW SERVICE TO MAIN – METER/METER BOX INSTALLATION FOR NEW CONSTRUCTION – 1"	\$6,092.00
NEW SERVICE TO MAIN – METER/METER BOX INSTALLATION FOR NEW CONSTRUCTION – 1 1/2"	\$7,612.00
NEW SERVICE TO MAIN – METER/METER BOX INSTALLATION FOR NEW CONSTRUCTION – 2"	\$7,948.00
NEW SERVICE TO MAIN – METER/METER BOX INSTALLATION FOR NEW CONSTRUCTION – 3" & above	District Estimate (collect deposit)

**CONDITIONS**

1. Angle Meter Stop fee applies in situations where customer damages meter stop.
2. Customer is responsible for full meter replacement fee per Fee Schedule No. 06 if meter/service connection is damaged due to customer negligence.

*Note:* Meter Drop-In/Replacement/Upgrade customer requests apply to established service connections where no new lateral is required.

**Fee Schedule No. 07****WATER CAPACITY FEES****APPLICABILITY**

Applicable to all measured water service furnished for general domestic use.

**NON-ACCESSORY DWELLING UNIT FEES**

<u>Meter Size</u>	<u>Amount</u>
3/4"	\$4,716.00
1"	\$7,188.00
1 1/2"	\$18,928.00
2"	\$25,107.00
3"	\$49,822.00
4"	\$99,254.00
6"	\$198,116.00

**ACCESSORY DWELLING UNIT FEES**

<u>Meter Size</u>	<u>Amount</u>
3/4"	\$795.00
1"	\$1,212.00
1 1/2"	\$3,191.00

**CONDITIONS**

1. The above fees are water capacity fees for single-metered lots.
2. Water Capacity Fees for meters that are upsized will take into consideration the prior Water Capacity Fees (or Reserve Storage Fees, when applicable) paid for previously installed meters. There will be no refunds or credits issued for downsizing meters.

*Note:* See District Comprehensive Fee Study Report for description and basis of fees.

## Fee Schedule No. 08

**ENGINEERING & OPERATIONS FEES AND CHARGES****APPLICABILITY**

Applicable to fees and charges required for work done in the Engineering and Operations Department.

<b>FEES</b>	<b>AMOUNT</b>
1. <b>Availability Letter/Will Serve</b>	\$37.00
2. <b>Encroachment Clearance Letter</b>	\$37.00
3. <b>Fire Flow Modeling - (pressure check &amp; hydrant check)</b>	\$68.00
4. <b>Main Extension</b>	Time & Materials Estimate (collect deposit)
5. <b>Service Abandonment</b>	Time & Materials
6. <b>After Hours Engineering &amp; Operations Labor Rate - (non-exempt staff only)</b>	1.5X staff labor rates up to 4 hours. After 4 hours, 2.0X staff labor rates
7. <b>Miscellaneous/Special Requests for Service - (outside of District fee schedule categories)</b>	Staff labor rate plus materials costs, if applicable

## Fee Schedule No. 09

## EQUIPMENT &amp; VEHICLE RATES

## APPLICABILITY

These rates apply to all District owned equipment and do not include operator.

## EQUIPMENT RATES

VEH #	DESCRIPTION		RATES	
			HOURLY	DAILY
82	CATERPILLAR BACKHOLE/LOADER	EQUIPMENT	\$75.00	\$450.00
85	CATERPILLAR SKIDSTEER	EQUIPMENT	\$75.00	\$450.00
B-2	KUBOTA MINI EXCAVATOR	EQUIPMENT	\$75.00	\$450.00
EDG-1	EMERGENCY GENERATOR	EQUIPMENT	\$75.00	\$450.00
EDG-2	EMERGENCY GENERATOR	EQUIPMENT	\$75.00	\$450.00
EDG-3	EMERGENCY GENERATOR	EQUIPMENT	\$75.00	\$450.00
EDG-4	EMERGENCY GENERATOR	EQUIPMENT	\$75.00	\$450.00
EDP-1	EMERGENCY PORTABLE PUMPER	EQUIPMENT	\$75.00	\$450.00
EDP-2	EMERGENCY PORT. FIRE PUMPER	EQUIPMENT	\$75.00	\$450.00
EDP-3	EMERGENCY PORTABLE PUMPER	EQUIPMENT	\$75.00	\$450.00
E-15	TOYOTA FORKLIFT	EQUIPMENT	\$75.00	\$450.00
	MOBILE PUMP & TRAILER	EQUIPMENT	\$75.00	\$450.00
	CATERPILLAR GENERATOR	EQUIPMENT	\$75.00	\$450.00

## VEHICLE RATES

VEH #	DESCRIPTION	CLASS (Ton)	RATES	
			HOURLY	DAILY
5	2003 FORD F-250	3/4	\$12.00	\$70.00
7	2015 FORD F-250	1/2	\$12.00	\$70.00
18	1980 CHEVROLET SEDAN		N/A	N/A
41	2016 FREIGHTLINER		\$50.00	\$300.00
42	1996 FORD F-250 HD4X4	3/4	\$12.00	\$70.00
43	1996 FORD 250HD STAKE	3/4	\$25.00	\$150.00
48	2016 HONDA CRV		\$12.00	\$70.00
53	2003 FORD RANGER	1/4	\$12.00	\$70.00
54	2017 CHEVROLET 1500 4X4	1/2	\$12.00	\$70.00
55	2017 FORD F-250 4X4	1/2	\$12.00	\$70.00
56	2006 FORD ESCAPE		\$12.00	\$70.00
57	2006 FORD F-150 4X4	1/2	\$12.00	\$70.00
58	2006 TOYOTA HIGHLANDER		\$12.00	\$70.00
59	2019 FORD F-250	3/4	\$12.00	\$70.00
61	2017 CHEVROLET 1500 4X4		\$12.00	\$70.00
62	2018 FORD F-150 SUPERCAB	1/2	\$12.00	\$70.00

## LAGUNA BEACH COUNTY WATER DISTRICT

## FEE SCHEDULE

63	2016 TOYOTA TACOMA	1/4	\$12.00	\$70.00
64	2008 FORD F-650 DUMP TRUCK		\$42.00	\$250.00
65	2009 FORD F-150	1/2	\$12.00	\$70.00
66	2009 FORD F-250 UTILITY	3/4	\$12.00	\$70.00
67	2010 FORD F-250	3/4	\$25.00	\$150.00
68	2011 FORD F-250	3/4	\$19.00	\$114.00
69	2011 FORD F-350	1	\$25.00	\$150.00
70	2011 FORD F-250 4X2 XL	3/4	\$25.00	\$150.00
71	2012 FORD F-250	3/4	\$25.00	\$70.00
72	2012 FORD F-250	3/4	\$25.00	\$70.00
73	2012 FORD F-150	1/2	\$12.00	\$70.00
74	2013 FORD F-350	1	\$25.00	\$150.00
75	2013 HONDA PILOT		\$12.00	\$70.00
76	2013 MAZDA CX5		\$12.00	\$70.00
77	WATER TRAILER		CAL WARN	CAL WARN
78	2013 FORD F-150	1/2	\$12.00	\$70.00
79	2013 FORD F-150	1/2	\$12.00	\$70.00
80	2015 FORD F-DUMP		\$42.00	\$250.00
81	2016 GMC CANYON	1/2	\$12.00	\$70.00
82	2016 PETERBUILT (VAC-HYDRO)		\$75.00	\$450.00